

**RECRUITMENT NOTIFICATION FOR TEACHING STAFF AT  
THE NAVY CHILDREN SCHOOL, CHANAKYAPURI, NEW DELHI**

**(WALK- IN INTERVIEW ON 03 APRIL 2024)**

1. A walk- in interview for the following posts is scheduled at Navy Children School, Chanakyapuri ,New Delhi at 0900 hrs on 03 Apr 24:-

(a) **Special Educator**. Eligibility Criteria is given below:-

(i) Graduate with B.Ed (Special Education or B.Ed with two year Diploma in Special Education or Post Graduate Professional Diploma in Special Education.

or

Any other equivalent qualification approved by rehabilitation Council of India as a regular course and qualified with at least 50% marks from recognized university/ institution.

(ii) Age limit – 50 Years as on 01 Jul 24 (Age Relaxation / Counting of services of experienced teachers in previous NCS' will be granted as per extant NES guidelines subject to the maximum ceiling of 55 years).

(iv) Experience of teaching Special children in recognized CBSE School would be desirable

(b) **KG Teacher**. Eligibility Criteria is given below:-

(i) B.SC/ BA/ B Com degree and Diploma of Montessori/ Nursery Teacher Training from recognized institution.

(ii) Age limit – 50 Years as on 01 Jul 24 (Age Relaxation / Counting of services of experienced teachers in previous NCS' will be granted as per extant NES guidelines subject to the maximum ceiling of 55 years).

(iii) Preference will be given to candidates having experience of teaching relevant subject in recognized school(s).

2. **How to Apply**

(a) Application form can be downloaded from web site [www.ncsdelhi.nesnavy.in](http://www.ncsdelhi.nesnavy.in)  
Or obtained from school reception.

(b) Duly filled application form along with relevant documents of educational qualifications and application fee of 100/- are required to be submitted at NCS Delhi by 1400 hrs. on 01 Apr 24, Alternatively, candidates can follow the procedure as under:-

(i) Transfer Rs 100/- electronically to School Bank Account (Account Name Navy Children School, Account Number – 279010100047782, IFSC UTIB0000279 (Axis Bank, Branch – Daryaganj Delhi)

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- (ii) Scan the filled and signed application form and relevant documents of educational qualifications.
- (iii) Email scanned application form, relevant documents of educational qualifications and payment details to [principal.ncsd@gmail.com](mailto:principal.ncsd@gmail.com) by 1400 hrs on 01 Apr 24.
- (c) Alternately, hard copy of duly filled application forms along with relevant documents of educational qualifications and electronic payment details can be submitted at the school gate by 1400 hrs on 01 Apr 24.
- (d) Shortlisted candidates will be intimated regarding, interview and demonstration classes, by means of telephone and email.
- (e) Candidates can also report directly for interview at 0900 hrs on 03 Apr 24 with relevant documents.
- (f) The School administration reserves the right to cancel any or all of the vacancies due to administrative reasons during any stage of the recruitment process. The number of posts/ nature of appointment mentioned are tentative and is liable to be amended subject to availability of vacancies and administrative requirements.



## NAVY CHILDREN SCHOOL

Chanakyapuri, New Delhi - 110021 Tele : 24671892 Telefax : 26874200;

CBSE Affiliation No. 2730025

**Application must be filled in by the Candidate in his/her own handwriting**

**Post applied for .....**

**Passport**

**Size**

**Photo**

1. Name of the Candidate .....

(in BLOCK LETTERS)

2. Date of Birth .....Age as on 01 Jul (Current Year) .....

(In words)

3. Postal Address to which communication are to be sent.....

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..... 4. Telephone No.....Mobile No. ....

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5. E-mail ID

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6. Marital Status.....No. of children with their age.....

7. Father's/Husband's Name (with rank if applicable) .....

8. Designation (with rank for service personnel from Navy/Army/Air Force) .....

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9. Educational Qualification (Starting from Secondary/Higher Secondary or equivalent examination): -

Name of the Examination	Name of the School/University	Regular/ Open	Year of Passing	Subjects Taken	Percentage of Marks & Division

10. Experience to be filled in the columns provided below: -

Name of the Institution served/ Serving with full address	Period of Service	Total Salary Drawn	Classes/Subjects Taught	Any other duty performed	Reasons for Leaving

**Note:** Total Experience \_\_\_\_\_ Yrs as PRT, \_\_\_\_\_ Yrs as TGT and \_\_\_\_\_ Yrs as PGT

11. Co-curricular Activities (Tick only the activities in which you are proficient). Out-door, indoor, games, Literary Activities, Dramatics, Dance, Music, Swimming Organization of student clubs and any other .....

**Co-Curricular Activities/Achievement Details:-**

Name of the Activity	Level of Participation	Achievement	Remarks
(a)			
(b)			
(c)			
(d)			
(e)			

Date : \_\_\_\_\_

Signature of the Candidate

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**Check-list of the documents (copies) to be attached**

- (i) Birth Certificate/Secondary & Hr. Sec. Certificates.
- (ii) Graduation/Post-Graduation Certificate.
- (iii) Teaching Degree/Diploma. Certificate.
- (iv) Certificate of experience of various schools.
- (v) Character Certificate from previous institution.
- (vi) No objection Certificate from previous institution.
- (vii) List of other credentials.

12. Why do you consider yourself suitable for this post?

13. Write a Pen Picture of yourself (100 words)

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