

NAVY EDUCATION SOCIETY

(REGISTERED UNDER SOCIETIES REGISTRATION ACT 1860)
(REGISTRATION NO. S-17639/87)

Office : Directorate of Naval Education, West Block - 5
Wing - 2, Floor - 2, R K Puram, New Delhi - 110 066
Tele : 011-26194597, Fax : 011-26105067

TO WHOMSOEVER IT MAY CONCERN

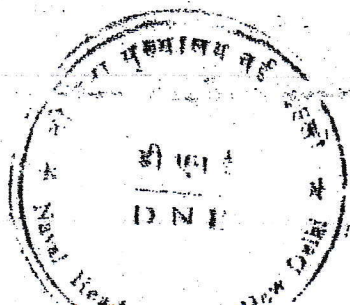
It is certified that Naval Public School, Delhi is functioning under the aegis of Navy Education Society which is a non profit making Naval welfare institution for the promotion of education, science, culture, literature and fine arts amongst the children and the families of serving and retired Naval personnel. The Society has been registered under Societies Registration Act 1860 under registration No. S-17639 dated 13 Apr 87.

(DK Singh)
Commander

Joint Director of Naval Education
Secretary, Navy Education Society

New Delhi

Dated 09 Dec 05



True Copy

(George Varughese)
Commander, IN
Executive Director

CERTIFICATE OF REGISTRATION

under

SOCIETIES REGISTRATION ACT, 1860

(XXI of 1860)

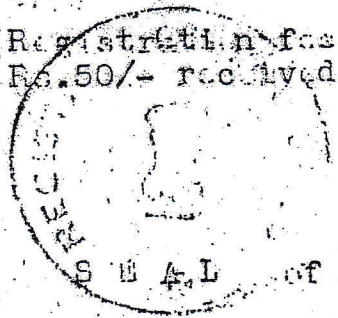
No. S-17638 of 1937

It is hereby certified that Navy Education Society (NES)

has this day been duly registered under the Societies Registration Act, 1860 (Act XXI of 1860) as amended from time to time in its application to the Union Territory of Delhi.

Given under my hand at Delhi this 13th day of April one thousand nine hundred and eighty seven.

(Registration fee of Rs. 50/- received)



Registrar of Societies.

Signature

[Handwritten Signature]
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Registrar of Societies,

Delhi Administration,

ISBT, 1st Floor, DELHI-110006.

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[Handwritten Signature]

(George Varughese)
Commander, IN
Executive Director

RULES AND REGULATIONS OF THE NAVY EDUCATION SOCIETY

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1. Name of the Society. The name of the Society shall be Navy Education Society (NES).

Membership

2. Any person for the time being holding any of the office specified in the column d of the table under rule 11 or any other office which the Chairman may in future specify in this behalf with the concurrence of the Governing Body shall alone be eligible to be a member of the Society; this rule shall, however, not apply to any person who is a member of the Society on the date of its registration but who does not hold any such office.

3. Names of all persons who are members of the Society on the day of its registration are shown in the table under rule 11 below.

Admission and Qualification for Membership

4. After the date of the registration of the Society, no person shall be a member of the Society unless he is eligible under rule 2 and on receiving invitation from the Society to be a member, has either signed the membership register of the Society or otherwise communicated in writing his willingness to be a member, to the Chairman or the Secretary of the Society.

Membership Subscription

5. There shall be no membership fee or subscription.

Cessation of membership

6. The membership of a person holding any office as mentioned in rule 11 shall be ex-officio and shall ipso facto extinguish with effect from the time he vacates such office, or else office ceases to exist.

7. A person otherwise intending to relinquish his membership shall give to the Chairman or the Secretary of the Society a written notice of his intention at least sixty days in advance of the date of intended relinquishment; and unless such notice is earlier withdrawn with the concurrence of the Chairman, the

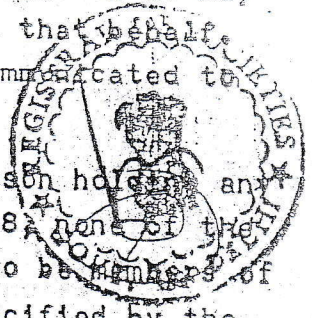
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membership of such person shall be deemed to have been relinquished with effect from the date specified in the notice or the date on which the period of sixty days counting from the date of receipt of the written notice by the Chairman or the Secretary, expires, whichever is the later date.

8. The Governing Body, may by a simple majority of its total number of members, decide at any time to terminate the membership of any person; and the membership of any such person shall thereupon stand terminated with effect from the date on which such decision of the Governing Body is communicated to such person or from such future date approved by the Chairman as may at the time of such communication be specified in that behalf. Reasons for termination of membership shall be communicated to the person concerned.

9. Where the ex-officio membership of any person holding any particular office has been terminated under rule 8, none of the future holders of that office shall be eligible to be members of the Society unless such office has again been specified by the Chairman under rule 2.



Governing Body.

10. The Governing Body of the Society shall at any time consist of all persons who at that time are members of the Society.

11. The names of the members of the Society on the date of Registration, the offices held by those of them who are ex-officio members and their appointments in the Society, where applicable are shown in the table below:-

Ser No	Name	Address	Occupation	Designation
(a)	(b)	(c)	(d)	(e)
1.	Vice Admiral SM Gadihoke, PVSM	Naval Headquarters, New Delhi	Chief of Personnel	Chairman
2.	Rear Admiral KASZ Raju, NM	-do-	ACOP(CP)	Vice Chairman
3.	Commodore HCMalhotra	-do-	Director of Planning(NPF)	Member (Controller of Finance)
4.	Commodore PK Goel	-do-	Judge Advocate General	Member

(a)	(b)	(c)	(d)	(e)
5.	Commodore SM Sundaram, VSM	Naval Headquarters New Delhi	Director of Administration	Member
6.	Captain Harchand Singh, VSM	-do-	Director of Personnel Services	Member
7.	Commodore PR Vij, AVSM	-do-	Director of Naval Education	Executive Vice Chairman
8.	Commander KL Arora	-do-	Deputy Director of Naval Education	Secretary

12. Such appointments in the Society shown in column (e) of the table under Rule 11 as are being held by any ex-officio members shall, after them, devolve upon their successors in office.

13. Once in every year, in the month of January, the Secretary shall file with the Registrar of Societies, New Delhi, a list of the names, addresses and occupations of the members of the Governing Body showing the appointments, if any, held by them, in the Society, as per section 4 of the S.R. Act 1860.

Meetings of the Governing Body

14. The Governing Body shall meet as often as the Chairman may consider expedient but the interval between any two consecutive meetings shall not exceed six months.

15. On receipt of a written request in that behalf signed by not less than three members of the Governing Body, the Chairman shall call an extra-ordinary meeting of the Governing Body to be held as soon as practicable to consider any matter stated in such request.

16. Ten days notice shall ordinarily be given to all members for the meetings of the Governing Body but where any such meeting is called to consider any matters of great urgency, four days notice will be sufficient.



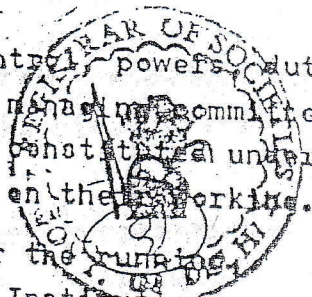
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17. Quorum for the meeting of the Governing Body shall be five, provided that where a meeting is once adjourned for want of quorum, and a reasonable notice for the reassembly of the adjourned meeting and of the matters to be considered has been given to every member, no quorum shall be necessary on the reassembly of such meeting.

Powers & Duties of the Governing Body

18. Subject to the other rules and regulations, the powers and duties of the Governing Body shall be as under:-

- (a) To constitute the managing committees for any schools, colleges, or other institutions or organisations under the control or supervision of the Society (hereinafter called the Institutions);
- (b) To constitute any other committees or sub-committees for any purpose considered expedient.
- (c) Laying down the organisation, control, powers, duties, functions and responsibilities of the managing committees or other committees or sub-committees constituted under (a) & (b) and to exercise supervision on them.
- (d) Laying down policy guidelines for the running, maintenance and administration of the Institutions including for admission of students, where applicable.
- (e) To approve annual and supplementary budgets for and to pass the annual balance-sheet or accounts of the Society and the Institutions.
- (f) Appointment of the Principals/Headmasters/Heads of the Institutions, and laying down the manner of appointment of the other staff and employees of the Society and the Institutions.
- (g) Laying down the terms and conditions of service of all members of staff and employees of the Society and the Institutions.



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(h) Exercising such powers and in such manner as may be considered necessary for the efficient control of the functions, finances and administration of the Institutions and the Society, including investment of funds.

(j) Laying down of functions of members holding different appointments in the Society.

(k) Chairman/Governing Body may delegate to any Managing Committee or any other Committee or Sub-Committee or to any member or employee such powers as it is considered necessary for greater efficiency.

Powers & Duties of Office Bearers



19. Chairman. The following shall be the duties and the powers of the Chairman of the Society, namely:-

(a) To preside over the meetings of the Governing Body and the General Body.

(b) To inspect the accounts of the Institutions and the Society either himself or through a representative occasionally or regularly.

(c) To inspect the functioning of any of the Institutions.

(d) To sanction projects/works as per policy laid down by the Governing Body.

(e) To sanction works/maintenance of imminent nature without prior approval of the Governing Body upto such financial limits as laid down by the Governing Body in cases requiring immediate action.

(f) To constitute any sub-committee to look into/examine any specific matter which needs detailed study and which cannot be postponed till the next meeting of the Governing Body.

(g) To authorise/grant honorarium to any employee for specific job/work payable from the funds of the Society or the Institutions.

(h) To maintain or cause to be maintained liaison with the Min of Def, Min of Education and other Ministries of

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the Government of India and the State Government and other public or private bodies concerned with the objects of the Society.

(j) To call the meetings of the Governing Body or the General Body.

(k) To promote the aims and objects of the Society.

20. Vice Chairman The Vice Chairman shall assist the Chairman in the performance of his duties and shall himself perform the duties of the Chairman during his absence.

21. Comptroller of Finance. Subject to the policies laid down by the Governing Body and any directions issued by the Chairman, the Comptroller of Finance shall be responsible for laying down the policies for maintenance of financial records, inspection of financial documents of the Society including the Institutions and to make such recommendations of a financial character to the Chairman and the Governing Body as in his opinion would be most advantageous for the Society and the Institutions. He shall give guidance to the Institutions in maintenance of accounts and preparation of budget proposals and shall generally act as a financial adviser to the Governing Body. He shall have powers to check the accounts of the Society or the Institutions whenever so desired by him or required by the Chairman.

22. Executive Vice Chairman. The Executive Vice-Chairman shall advise the Chairman and members on educational and administrative matters pertaining to the Society or institutions and carry out such other functions as may be required of him by the Governing Body or the Chairman.

23. Secretary. The duties and powers of the Secretary will be as follows:-

(a) To maintain liaison with the Managing Committee and other Committee or Sub-Committees constituted from time to time and keep the Chairman informed of such matters as should require his attention.

(b) To assist the Chairman in calling and organising the meetings of the Governing Body or the General Body.

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(c) To record and preserve the minutes of the meeting of the Governing Body and the General Body.

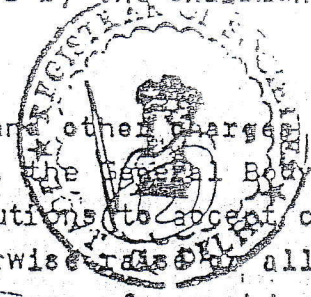
(d) To ensure that the minutes of the meetings of the Managing Committee and other committees or sub-committees as duly recorded are preserved safely.

(e) To be responsible for all secretarial work of the Society and maintenance of records.

(f) To carry out such other functions as may be laid down by these rules and regulations or by the Chairman.

Finances

24. Apart from the income from the fees and other charges from the beneficiaries of the Institutions, the General Body may accept or solicit, or allow the Institutions to accept or solicit gifts or donations, or it may otherwise raise or allow the Institutions to raise funds for furtherance of any objectives of the Society whether unconditionally or subject to any conditions or trust.



Bank Account

25. The Governing Body may determine the bankers with whom the money of the Society or the Institutions shall be lodged and the authority who shall operate the bank accounts. It may also determine the extent and the manner of the investments of funds.

Audit of Accounts.

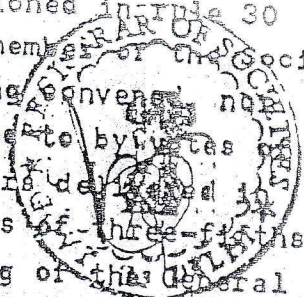
26. The Governing Body shall appoint one or more audit boards for auditing the accounts of the Institutions and may appoint any such firm for auditing the accounts of the Society. The audited annual balance-sheets of the Institutions and of the Society together with the audit report where applicable shall be made available to the members of the Governing Body and shall be placed for approval before the meeting of the Governing Body as soon as practicable after the close of the financial year.

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change the name of the Society, the Chairman shall, after a resolution to that effect has been passed by the Governing Body, submit the proposition to the members of the Society in a written or printed report and shall convene a special meeting of the Governing Body for consideration thereof.

31. No proposition for alteration, extension or abridgement of the purposes or the objectives of the Society or for its full or partial amalgamation with any other Society or for change of its name shall be carried into effect in the special meeting of the Governing Body unless the report mentioned in rule 30 has been delivered or sent by post to every member of the Society ten days previous to the special meeting being convened, unless such proposition shall have been agreed to by votes of three-fifths of the total number of the members delivered in person or by proxy, and confirmed by the votes of three-fifths of members present at a second special meeting of the General Body convened by the Chairman on behalf of the Governing Body at an interval of one month after the former meeting.



32. A copy of the proposition carried into effect as mentioned in rule 31 above shall forthwith be forwarded to the Registrar of ^{Soc} Companies, New Delhi.

33. Notwithstanding any proposition for the change of name of the Society carried into effect as mentioned in rule 32 above, the name of the Society shall not be changed unless the Registrar of ^{Soc} Companies, New Delhi, has registered the change of name and has issued a certificate of registration altered to meet the circumstances of the case.

Dissolution of the Society as per section 13 & 14 of S.R Act of 1860

34. Whenever the Governing Body intends that the Society shall be dissolved, or any number not less than three-fifths of the total number of members of the Society submit a written notice to the Chairman signed by them that the Society shall be dissolved, the Chairman shall inform every member of the Society of the resolution to that effect passed by the Governing Body or of the written notice received, as the case may be, and shall convene

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a special meeting of the General Body, as soon as practicable.

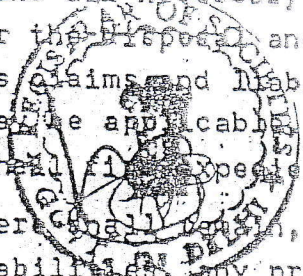
35. The Society shall not be dissolved unless three-fifths of the total number of members shall have expressed a wish for such dissolution by votes either delivered in person or by proxy at the special meeting of the General Body convened for the purpose.

36. Where not less than three-fifths of the members have determined as mentioned in rule 35 above that the Society shall be dissolved, the Society shall be dissolved forthwith or at the time agreed upon during the special meeting, and all necessary steps shall be taken by the Governing Body for the disposal and settlement of the property of the Society, its claims and liabilities according to these rules and regulations as may be applicable, if any, and if not, then as the Governing Body shall find expedient.

37. If upon dissolution of the Society there shall remain any property what-so-ever, the same shall not be paid to or distributed among members of the Society but shall be given to the Benevolent Fund (a Society registered under the Societies Registration Act, 1960 or to some other Society as may be determined by votes of not less than three-fifths of the members present personally or by proxy at the time of the dissolution.

38. All the provisions of the Societies Registration Act XXI of 1860 (Punjab Amendment Act 1957) as extended to the Union Territory of Delhi shall apply to this Society.

39. "Certified that this is the correct copy of the rules and regulations of the Navy Education Society".



[Signature]
(SM Gadiheke)
Vice Admiral
Chairman

[Signature]
(PR Vij)
Commodore
Executive Vice
Chairman

[Signature]
(KL Arora)
Commander
Secretary

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NAVY EDUCATION SOCIETY
MEMORANDUM OF ASSOCIATION

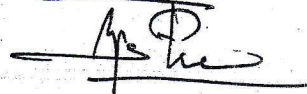
1. Name of the Society. The name of the Society shall be Navy Education Society (NES).

2. Registered Office. The registered office of the society shall remain in the Union Territory of Delhi. At present it is at the Directorate of Naval Education, Naval Headquarters, Wing No II, 2nd Floor, West Block 5, RK Puram, New Delhi-110066.

3. Aims and Objects. The primary aim of the Society is promotion of education, science, culture, literature and fine arts amongst the children and families of serving and retired naval personnel. The objectives of the Society are as under:-

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- (a) To impart high standard of education to the children of naval personnel.
 - (b) To establish, take-over and run educational institutions including nursery, primary, secondary and senior secondary schools at different stations in the country on sound educational lines and in conformity with the broad policies of Govt of India.
 - (c) To control the functions, finances and administration of schools and institutions of higher education or other organisations taken over by it or established or entrusted to its care.
 - (d) To promote sports and co-curricular activities by introducing a balanced curriculum leading to development of sound character, team spirit, devotion to duty and patriotic outlook.
 - (e) To take measures to get the naval schools affiliated to the Central Board of Secondary Education.
 - (f) To offer co-educational facilities.
 - (g) To establish hostels and other facilities in furtherance of the objectives of the Society.
 - (h) To maintain, invest or cause to be invested the funds of the Society and of schools, colleges or other institutions or organisations under the control of the Society.

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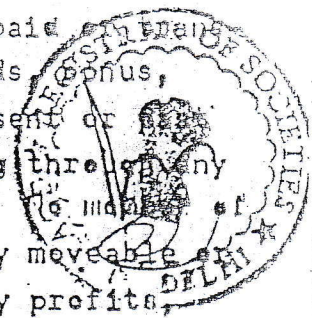


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(j) To construct, maintain, repair, improve or replace any buildings in furtherance of the objectives of the Society.

(k) To do all such other things as are incidental or conducive to the attainment of the above objectives.

4. The Society is a non-profit making welfare institution. All the incomes, earnings, moveable or immoveable properties of the Society shall be solely utilised for the promotion of its aims and objects only as set forth in the memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or in any manner, whatsoever, to the present or members of the Society or to any person claiming through any one or more of the present or the past members. The Society shall have any personal claim on any moveable or immoveable properties of the Society or make any profits, whatsoever, by virtue of this membership.



5. Governing Body. The names, addresses, occupations and designations of present members of the Governing Body to whom the management of the Society is entrusted as required under Section 2 of the Societies Registration Act, 1860, (Punjab Amendment Act, 1957) as applicable to the Union Territory of Delhi, are as follows:-

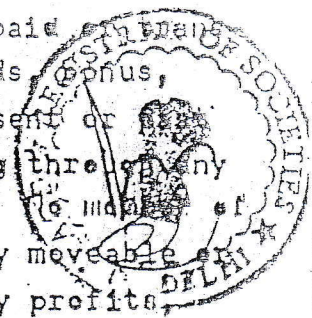
<u>S No</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation</u>
1.	Vice Admiral SM Gadihoke, PVSM	Naval Headquarters New Delhi	Chief of Personnel	Chairman
2.	Rear Admiral KASZ Raju, NM	-do-	Assistant Chief of Personnel (Career Planning)	Vice Chairman
3.	Commodore HC Malhotra	-do-	Director of Financial Planning (Non Public Funds)	Controller finance

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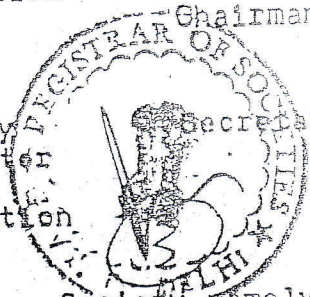
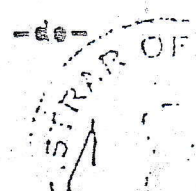


5. Governing Body. The names, addresses, occupations and designations of present members of the Governing Body to whom the management of the Society is entrusted as required under Section 2 of the Societies Registration Act, 1860, (Punjab Amendment Act, 1957) as applicable to the Union Territory of Delhi, are as follows:-

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2.	Rear Admiral KASZ Raju, NM	-do-	Assistant Chief of Personnel (Career Planning)	Vice Chairman
3.	Commodore HC Malhotra	-do-	Director of Financial Planning (Non Public Funds)	Controller finance

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- 4. Commodore PK Goel " Naval Headquarters Judge Advocate General Member New Delhi
- 5. Commodore SM Sundaram, VSM Naval Headquarters Director of Administration Member New Delhi
- 6. Captain Harchand Singh, VSM -do- Director of Personnel Services Member
- 7. Commodore PR Vij, AVSM -do- Director of Education Executive Vice Chairman
- 8. Commander KL Arora -do- Deputy Director Naval Education Secretary



6. We, the undersigned are desirous of forming a Society namely Navy Education Society (NES) in Delhi and register it under the Societies Registration Act 1860 (as amended by the Punjab Act 1957) as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association:-

<u>S No</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Signature</u>
1.	Vice Admiral SM Gadihoke, PVSM	Naval Headquarters New Delhi	Chief of Personnel	
2.	Rear Admiral KASZ Raju, NM	-do-	Assistant Chief of Personnel (Career Planning)	
3.	Commodore HC Malhotra	-do-	Director of Financial Planning (Non Public Funds)	
4.	Commodore PK Goel	-do-	Judge Advocate General	

c/s

S No	Name	Address	Occupation	Signature
5.	Commodore SM Sundaram, VSM	Naval Headquarters New Delhi	Director of Administration	<i>Sundaram</i>
6.	Captain Harchand Singh, VSM	-de-	Director of Personnel Services	<i>Harchand</i>
7.	Commodore PR Vij, AVSM	-de- Naval	Director of Education	<i>P.R.V.</i>
8.	Commander KL Arora	-de-	Deputy Director Naval Education	<i>KL Arora</i>

WITNESSES
(Signature)



1. Signature
 Name & Address
 कैप्टन शीतोन्द्र सिंह
 संयुक्त निदेशक, नौ सेना शिक्षा
 नौ सेना मुख्यालय, नई दिल्ली-110011
 Captain Shulendra Singh
 Joint Director of Naval Education
 Naval Headquarters, New Delhi-110011

True Copy
(Signature)

(George Varughese)
 Commander, IN
 Executive Director
 Navy Children School
 New Delhi - 110 021